



EFFECTIVE COMMUNICATION SKILLS

By honing these crucial communication skills, you can become a more effective communicator in both personal and professional settings, building stronger relationships and achieving greater success.

MQA Approved | **HRDC** Refundable



FACE TO FACE

Honoris Campus
Belle terre Road, HIGHLAND

HONORIS

EDUCATIONAL NETWORK

EFFECTIVE COMMUNICATION SKILLS

COURSE DESCRIPTION

Developing good communication skills is very important be it in personal or in professional relationships.

Being able to understand the barriers to good communication will help you to better manage them. Improving communication skills make work and personal relations easier. Hence, developing the right techniques and enhancing your interpersonal skills are very much important in order to avoid bad experiences.

Interpersonal skills are the life skills we use every day to communicate and interact with other people, both individually and in groups.

In today's working environment, it is not enough to have technical skills.

DURATION

6 hours
/1 day

Theory:
50%

Practical:
50%

COURSE FEE

MUR 4,000 Individuals

MUR 8,000 Corporate

CERTIFICATION

A Certificate of Attendance is given upon successful completion of this course.

COURSE OBJECTIVE

- Organize information in a clear and concise manner;
- Understand the importance of communication skills;
- Explain why empathy is important at work;
- Link behaviours, interpersonal skills and Emotional Intelligence;
- Understand importance of verbal & non-verbal message

TARGET AUDIENCE

Managers, Supervisors, Front liners, Team Leaders

IN-HOUSE TRAINING

We do offer training programmes exclusively for your delegates. e-mail us on corporate@honoris.ac.mu for further information and/or to receive a comprehensive proposal.

UNLEASH YOUR POTENTIAL

Every effort is made to provide a collaborative learning experience for our participants and for this , we need a minimum cohort size of 10 on these programmes before we can kick off. We reserve the right to amend the start dates or cancel the scheduled course due to low enrollment numbers but we do promise to keep you informed !

TRAINER PROFILE



With 16 years of working experience and 9 years of experience in training, Antee has delivered trainings in Effective Communication Skills, Team Building, Leadership, Supervisory Skills, Organisational Excellence, Motivation and Customer Service Excellence to different audiences, ranging from Public Officers from various Ministries, Parastatals bodies to Middle Management employees in the private sector (Tourism, Textile, BPO, and Banking) addressing very different challenges faced by employees in their specific sectors.

Antee Mewa

Business consultant / Trainer



Schedule

Course starts at 9:00 a.m and concludes at 4:00 p.m.
It includes a tea break as well as a lunch break.

Registration & Payment

Please complete the registration form and return it to us indicating your preferred mode of payment. For Further Information, Contact our office.

Cancellation Policy

Two weeks prior to the course date Honoris Educational Network Ltd must receive a written request for cancellation. A fee of Rs 3,000 will be applicable for each cancellation. Subsequently, we would be delighted to welcome a colleague to take your place.

GET IN TOUCH

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